

Appendix 2 – Small Grants Application Form



City of London Corporation Grant Application Form

Applicant Details

[Printer Friendly Version](#) | [E-mail Draft](#)

◆ Required before final submission

◆ Name of organisation / group: ⓘ

⚠ This is a required field.

Contact Details:


First Name:


Last Name:

Position within / affiliation to organisation / group:


Telephone number:


E-mail address:


◆ Address for Correspondence: 

 This is a required field.


◆ City:

 This is a required field.

◆ Postal Code: 


 This is a required field.

◆ What service does your organisation / group provide?

 This is a required field.


Word count 0 of 150

◆ What are the aims and objectives of your organisation / group?

 This is a required field.


Word count 0 of 150

◆ When did your organisation / group begin?

 This is a required field.


If your organisation is a Registered Charity, please give the Charity Number:

♦ What geographical area in the City will the funding assist?

 This is a required field.

♦ Who does your organisation benefit?

e.g. children, young people, adults, older people.

 This is a required field.

Word count 0 of 100

Funding

Has your organisation / group received funding in the past from the City of London Corporation? If so, when and how much?

Has your organisation / group received any other external funding? If so, when and how much?

Has your organisation/group received any other income in the past three years?

Please include any membership fees collected, small grants or any other funding.

2015/16:

(£)

2016/17:

(£)


2017/18:

(£)

- ◆ Please provide a short description of the proposed project or activity for which the funds are requested (20 words maximum).

⚠ This is a required field.

Word count 0 of 20

- ◆ Amount of funding you are applying for from the City of London (Maximum £3,000) 


⚠ This is a required field.

- ◆ Please provide a detailed breakdown of how the funding will be spent.
(please provide a formal quote for any capital expenditure. i.e. equipment purchase)

⚠ This is a required field.


Word count 0 of 200


- ◆ Please provide further details as to why you are applying for a grant and how you satisfy the specific funding criteria (not more than 200 words).

 This is a required field.



Word count 0 of 200

- ◆ Please outline a timescale for your project or activity including expected outcomes. 


 This is a required field.



Word count 0 of 150

General Information


- ◆ Explain why the project will make a difference to your area and make us understand why the project is important.

 This is a required field.



Word count 0 of 200





- ◆ What would be the consequence if the City of London could only provide part of the funding applied for?

 This is a required field.




Is there any other information relevant to support your application?

(Please refer to the listed criteria which are relevant to your proposed project if you have not already addressed these in your application)




Word count 0 of 100

◆ How many members does your organisation have?

 This is a required field.

◆ How many people will benefit from the funding?

Please give an approximate figure if necessary.

 This is a required field.

Will this be:

(please select)



Are there any further comments that you wish to add?




Word count 0 of 150


Declaration


To the best of my knowledge, all of the information that I have provided in this application is correct

◆ Please tick: 
 This is a required field.

☐

◆ Name:
 This is a required field.

◆ Role Within Organisation:
 This is a required field.

◆ Date:
 This is a required field.

How Your Personal Information Will Be Used:

The City of London Corporation (CoLC) uses all reasonable endeavours to comply with the Data Protection Act 2018, which integrates the General Data Protection Regulations. Our privacy and data protection statement can be found here: <https://www.cityoflondon.gov.uk/about-our-website/Pages/privacy-notice.aspx> The CoLC obtains and uses information, including personal data, as part of the process of assessing grant applications and monitoring the use of grants. The information, including personal data, which you provide on grant application form, or in supporting documentation, may be made public as part of the assessment of applications. Information, including personal data, may be assessed and monitored by external evaluators contracted to the CoLC. It will not be used for any additional purposes or disclosed to any third parties without your permission, except where this is otherwise required by the law.